

~~SECRET~~

[illegible]

"THIS ROSTER IS FOR OFFICIAL USE WITHIN THIS UNIT ONLY AND, EXCEPT AS REQUIRED BY LAW, WILL NOT BE FURNISHED TO ANY COMMERCIAL ENTERPRISE, COMPANY, OR REPRESENTATIVE, NOR ANY ORGANIZATION OR AGENCY OUTSIDE THE DEPARTMENT OF DEFENSE. UPON RECEIPT OF NEW EDITIONS, ALL PREVIOUS EDITIONS BECOME OBSOLETE AND WILL BE DESTROYED. PROTECTION WILL BE GIVEN THIS INFORMATION AS PROVIDED IN AR 340-17."

Drop Down Box

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ALERT ROSTERS

1. SDNG Form 87 will be used for Alert Rosters. The master alert roster can be maintained in pencil and verified quarterly (FORMDEPS, Volume III, Part 3, pp A-1-2).
2. A copy of the Group Alert Roster will be in the possession of Primary and Alternate Group Leaders.
3. A strip map will be affixed to the unit's notification roster for each member without a telephone or an easily identifiable street address.
4. The first individual listed in each group will be identified as the Primary Group Leader, denoted by the letter "P", the second listed will be the Alternate Group Leader, denoted by the letter "A". If unable to notify the primary group leader, the alternate group leader or the next individual on the list contacted should be notified and informed to take over the responsibilities of notification of the rest of the group.
5. Upon receipt of an alert message, the unit commander or designated representative will notify each Group Leader (or Alternate Group Leader) to execute the Notification Plan, and will give additional instructions as necessary to include whether or not personnel will be required to assemble.
6. The following message, modified as necessary to fit the circumstances, will be delivered to each unit member:

This is (name and rank). The (Name of Unit) has been ordered to (Federal/State) active duty in connection with _____.

This is an official order. You are ordered to report to the unit armory by (time & date). When you report bring all government property issued to you and personal articles you will need if you have to stay here for several days. Do you have any questions?
7. During Actual Alert or when authorized for practice Alert, Primary and Alternate Group Leaders will be issued a credit card number for making toll calls from their home.
8. The group leader/alternate will report to the unit the names of all members he was unable to contact. Non-contact names will be consolidated and further attempts to reach the members will be made from the assembly area. Members reporting they do not have transportation will be reported to the unit and arrangements to assist them will be initiated.
9. During tests of the Alert Plan, notification of members will begin with THIS IS A TEST ALERT ONLY and end with the same phrase.